

COUNCILLORS' INFORMATION BULLETIN

Tuesday, 24 March 2020

Bulletin No: IB/1018

INFORMATION ITEM	Pages
<p>1 Delegated Planning Decisions</p> <p>Delegated planning decisions for the week beginning 16 March 2020 are attached. Contact for enquiries: Jean McPherson, Group Manager: Development Management on 01293 438577.</p>	3 - 4
<p>2 Action Taken Under Delegated Powers: Insurance Tender Appraisal</p> <p>On 19 March 2020 Councillor Lamb, as Leader of the Council, approved the appointment of bidder 4 for Lots 1 and 2 and bidder 5 for Lot 3 as the Council's insurance provider for a 3 year long term contract with an option to extend for a further 2 years as set out in report FIN/496 which was published for Councillors only on 10 March 2020 in Councillors' Information Bulletin IB/1016.</p>	
<p>3 Action Taken Under Delegated Powers: Calendar of Meetings 2020/21</p> <p>On 23 March 2020 Councillor Lamb, as Leader of the Council, approved the Calendar of Meetings for the municipal year 2020/21.</p> <p>The following documents are attached:</p> <ul style="list-style-type: none"> • List of calendars. • Public version of the calendar (formal meetings of the Council) (Appendix A). • Full version of the calendar (formal and informal meetings of the Council) attached for Councillors only (Appendix B). 	5 - 14



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4 **Minor Change to the Constitution: Affixing of the Common Seal**

To ensure business continuity in light of the Coronavirus pandemic, the Head of Legal, Democracy and HR in accordance with the Constitution has amended paragraph 13.5, bullet point (3) or Article 13 (Finance Contracts and Legal Matters) as follows (amended wording in bold):

“(3) The Common Seal will be affixed to those documents which in the opinion of the Head of Legal, Democracy and HR should be sealed. The affixing of the Common Seal will be attested by **one employee** being either the Chief Executive, and/or the Head of Legal, Democracy and HR and/ or some other person authorised by the Chief Executive or the Head of Legal, Democracy and HR for the purpose who shall authenticate the impression of the Seal with their signatures PROVIDED that, in the case of any document of formal or ceremonial importance to the Borough or of a character which the Council has resolved shall be attested by the Mayor, they, or in their absence the Deputy Mayor, shall be present and shall likewise authenticate the impressed seal.”

This change will take immediate effect.

5 **Membership: Unsupervised Play Investment Programme Working Group**

As set out in Councillors’ Information Bulletin IB/1016, the Leader of the Council, using his executive rights, has agreed that the membership of the Unsupervised Play Investment Programme Working Group (UPIPWG) be as follows:

- Councillor Mullins (Chair)
- Councillor Ayling
- Councillor Irvine
- Councillor McCarthy
- Councillor Mwgale
- Councillor Pendlington

The first meeting of this Working Group will be arranged at a later date when it is deemed appropriate.

6 **Press Releases**

Press releases are available at www.crawley.gov.uk/news

CRAWLEY BOROUGH COUNCIL

DELEGATED PLANNING DECISIONS

The following decisions were issued, subject to conditions, under delegated powers for the period 16/03/2020 and 20/03/2020

Application Number	Location	Proposal	Date of Decision	Decision
CR/2015/0598/NM1	31 CRABTREE ROAD, WEST GREEN, CRAWLEY	<p>Non material amendment of approved planning application CR/2015/0598/FUL for:</p> <ul style="list-style-type: none"> • Alteration of the pitch of the roof from 30 degree pitch to 27 degree pitch. • Changes to the fenestration and doorway on the front elevation. • Changes to internal layout. • The addition of two steps up to the front door. 	18 March 2020	PERMIT
CR/2017/0594/NM1	OCEAN HOUSE, HAZELWICK AVENUE, THREE BRIDGES, CRAWLEY	<p>Non material amendment of approved planning application CR/2017/0594/FUL for :</p> <p>New fourth floor:</p> <ul style="list-style-type: none"> • lift remains as previously installed and not extended to serve this floor; • lift overrun retained as existing and space above used to provide secure permanent access to roof; • internal reconfiguration (changes in the resultant area of the flats); • amendments to the approved fenestration (number, position and shape/design). <p>Roof level:</p> <ul style="list-style-type: none"> • lift overrun omitted and personnel access hatch added; • 4 no vents added, flat types on kerbs, to serve smoke ventilation shafts; • 1 no rooflight added, flat type on kerbs, to provide natural light to a kitchen area below. 	20 March 2020	REFUSE

Application Number	Location	Proposal	Date of Decision	Decision
		(amended description)		
CR/2018/0744/CC1	OAKLEIGH, CHURCH ROAD, POUND HILL, CRAWLEY	Discharge of conditions 4 (levels), 6 (landscaping) and 16 (TV signal) pursuant to CR/2018/0744/FUL for the erection of a single storey 3-bedroom detached dwelling, alteration to drive width, access drive and associated parking	18 March 2020	APPROVE
CR/2019/0732/TPO	REEVES HOUSE, TRAFALGAR GARDENS, POUND HILL, CRAWLEY	Leylandii - fell to as near ground level as possible	20 March 2020	CONSENT
CR/2019/0787/FUL	15 WESTMINSTER ROAD, MAIDENBOWER, CRAWLEY	Erection of a first floor side extension over garage and conversion of garage into a habitable room	17 March 2020	PERMIT
CR/2019/0910/FUL	UNIT 9, CRAWLEY LEISURE PARK, LONDON ROAD, WEST GREEN, CRAWLEY	External alterations to front and side shopfronts to include new entrance door, new fully glazed shopfront panels, cladding respray, new windbreakers to existing demise line and new external light fittings with additional lighting locations (amended description and amended plans received)	16 March 2020	PERMIT
CR/2019/0944/FUL	4 FURNACE FARM ROAD, FURNACE GREEN, CRAWLEY	Erection of a part single and two storey side extension, single storey front extension and single storey rear extension	20 March 2020	PERMIT
CR/2020/0025/FUL	15 PINOVA CLOSE, IFIELD, CRAWLEY, RH11 7GL	Erection of a single storey side and rear wrap around extension	20 March 2020	PERMIT
CR/2020/0048/PA3	SECOND FLOOR, 6 THE BROADWAY, NORTHGATE, CRAWLEY	Prior approval for change of use from B1 (office) to C3 (residential) for 1no. residential unit	20 March 2020	PRIOR APPROVAL REFUSED

Agenda Item 3

The following calendars are attached:

- Public version of the calendar (formal meetings of the Council) (Appendix A).
- Full version of the calendar (formal and informal meetings of the Council) attached for Councillors only (Appendix B).

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Calendar of Meetings 2020/21 (Public Version)

Day	Date	Event	Time	Comment
Fri	29/05/20	Annual Council	7:30PM	
Mon	08/06/20	Overview and Scrutiny Commission	7:00PM	
Tue	09/06/20	Planning	7:30PM	
Tue	16/06/20	Licensing	7:00PM	
Mon	22/06/20	Overview and Scrutiny Commission	7:00PM	
Wed	24/06/20	Cabinet	7:00PM	
Mon	29/06/20	Planning	7:30PM	
Tue	30/06/20	Climate Change Scrutiny Panel	6:30PM	
Mon	06/07/20	Governance	7:00PM	
Wed	15/07/20	Full Council	7:30PM	
Mon	20/07/20	Planning	7:30PM	
Wed	22/07/20	Audit	7:00 PM	
Tue	01/09/20	Planning	7:30PM	
Mon	07/09/20	Overview and Scrutiny Commission	7:00PM	
Wed	09/09/20	Cabinet Provisional	7:00PM	
Mon	14/09/20	Governance	7:00PM	
Tue	15/09/20	Licensing	7:00PM	
Mon	28/09/20	Overview and Scrutiny Commission	7:00PM	
Tue	29/09/20	Planning	7:30PM	
Wed	30/09/20	Cabinet	7:00PM	
Mon	05/10/20	Audit	7:00PM	
Wed	21/10/20	Full Council	7:30PM	
Mon	02/11/20	Overview and Scrutiny Commission	7:00PM	
Tue	03/11/20	Planning	7:30PM	
Wed	04/11/20	Cabinet Provisional	7:00PM	
Mon	09/11/20	Licensing	7:00PM	
Tue	17/11/20	Governance	7:00PM	
Mon	23/11/20	Overview and Scrutiny Commission	7:00PM	
Wed	25/11/20	Cabinet	7:00PM	
Mon	30/11/20	Audit	7:00PM	
Mon	07/12/20	Planning	7:30PM	
Wed	16/12/20	Full Council	7:30PM	
Mon	11/01/21	Overview and Scrutiny Commission	7:00PM	
Tue	12/01/21	Planning	7:00PM	

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Wed	13/01/21	Cabinet - Provisional	7:00PM	
Mon	18/01/21	Licensing	7:00PM	
Tue	26/01/21	Governance	7:00PM	
Mon	01/02/21	Overview and Scrutiny Commission	7:00PM	
Wed	03/02/21	Cabinet	7:00PM	
Mon	08/02/21	Planning	7:30PM	
Wed	24/02/21	Full Council	7:30PM	
Tue	02/03/21	Licensing	7:00PM	
Wed	03/03/21	Audit	7:00PM	
Mon	08/03/21	Overview and Scrutiny Commission	7:00PM	
Tue	09/03/21	Planning	7:30PM	
Wed	10/03/21	Cabinet	7:00PM	
Mon	15/03/21	Governance	7:00PM	
Tue	23/03/21	Grants Appeals Panel	6:00PM	
Wed	24/03/21	Full Council	7:30PM	
Tue	06/04/21	Planning	7:30PM	
Mon	26/04/21	Cabinet - Provisional	6:00PM	
Mon	26/04/21	Planning	7:30PM	
Fri	28/05/21	Annual Council	7:30PM	

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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